



WEEKS PUBLIC LIBRARY

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Search Committee Meeting Minutes Virtual Via Zoom Monday, April 26, 2021

Present: Committee Chair Dane Peters; Members John Balboni, Stuart Bauder, Eileen Bischoff, Susan MacDonald, Chris Peters.

1. Open Meeting

Chair Dane Peters opened the meeting at 6:30 p.m.

2. Virtual Meeting Announcement –

- It was announced the meeting was being held virtually via Zoom. A checklist to ensure meetings are compliant with the Right-To-Know Law during the State of Emergency was read by Chris Peters.
- Attendance of members was taken by roll call: John Balboni – present, Stuart Bauder – present, Eileen Bischoff – present, Susan MacDonald – present, Chris Peters – present, Dane Peters – present.

3. Approve Minutes –

A motion was made by Stuart Bauder and seconded by John Balboni to approve the minutes of the April 12, 2021 meeting. Roll call vote: J. Balboni – aye, S. Bauder -aye, E. Bischoff – aye, S. MacDonald – aye, C. Peters – aye, D. Peters – aye. All in favor, motion passed.

4. Old Business –

- The timeline was reviewed. An extension of the posting period was discussed. If the position is reposted should any reference to salary be deleted? The question was raised how to generate interest in this position. It was also discussed if photographs of the completed addition should be included in any reposting.
- Action Items
 - Susan MacDonald will investigate other posting locations in Maine, Massachusetts, and Vermont.
 - John Balboni will reach out to Simmons University in Boston for any networking/posting assistance.
 - Dane Peters will continue to monitor the Weeks Public Library Trustees' email and share any prospective candidate responses received with Committee members.

5. New Business –

We have received a reply from a potential candidate for an Interim Director. Review of this candidate will be tabled to the next meeting.

6. Next Meeting –

The next meeting of the Search Committee will be held Monday, May 10, 2021 at 6:30 p.m. via Zoom.

7. Adjournment –

A motion was made by Eileen Bischoff and seconded by John Balboni to adjourn the April 26, 2021 meeting. Roll call vote: J. Balboni – aye, S. Bauder – aye, E. Bischoff – aye, S. MacDonald – aye, C. Peters – aye, D. Peters -aye. All in favor, motion passed.

The April 26, 2021 meeting was adjourned at 6:51 p.m.

Respectfully submitted,
Eileen M. Bischoff