



WEEKS PUBLIC LIBRARY

36 Post Road | Greenland | New Hampshire | 03840-0430 | PH: 603-436-8548 | FX: 603-427-0913 | www.weekslibrary.org

Trustees' Meeting Minutes Virtual Via Zoom Sunday, January 31, 2021

Present: Library Director Denise Grimse; Trustees Eileen Bischoff, Libby Ellwood, Jane Man, Marcia McLaughlin, Chris Peters.

Guest: Building Committee Chair Craig McLaughlin.

Meeting Start Time: 4:00 p.m.

Chair Marcia McLaughlin opened the Board of Trustees Meeting at 4:00 p.m. A roll call vote was taken, a quorum was present, and it was announced the meeting was being held virtually through Zoom. A checklist to ensure meetings are compliant with the Right-To-Know Law during the State of Emergency was read by Chair McLaughlin.

Attendance of Trustees was taken by roll call: Eileen Bischoff – present, Libby Ellwood – present, Jane Man – present, Marcia McLaughlin – present, Chris Peters – present.

The January 31, 2021 meeting was called to authorize the release of funds to pay expansion project invoices. Building Committee Chair Craig McLaughlin presented an update of project finances. A motion was made by Eileen Bischoff and seconded by Libby Ellwood that a letter be written to the Trustees of the Trust Funds requesting a transfer in the sum of \$396,109.23 from the Weeks Public Library Capital Reserve Fund to the Town Library Expansion Checking Account. Roll call vote: E. Bischoff – aye, L. Ellwood – aye, J. Man – aye, M. McLaughlin – aye, C. Peters – aye. All in favor, motion passed. A letter will be drafted and sent to the Trustees of the Trust Funds.

Transfer of donations per the 2018 warrant article was discussed. A motion was made by Jane Man and seconded by Eileen Bischoff to transfer donations in the sum of \$29,125 to the Town Library Expansion Checking Account to fulfill our commitment to the 2018 warrant article. Roll call vote: E. Bischoff -aye, L. Ellwood – aye, J. Man -aye, M. McLaughlin – aye, C. Peters – aye. All in favor, motion passed.

The Trustees discussed the Board of Selectmen's request for indemnification from litigation.

A motion was made by Chris Peters and seconded by Eileen Bischoff to adjourn the January 31, 2021 meeting. Roll call vote: E. Bischoff – aye, L. Ellwood – aye, J. Man – aye, M. McLaughlin – aye, C. Peters – aye. All in favor, motion passed.

The January 31, 2021 meeting was adjourned at 4:59 p.m.

Respectfully submitted,
Eileen Bischoff, Secretary