

WEEKS PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting Minutes
Thursday, May 8, 2025
Weeks Public Library Conference Room

Present: Chair Kari Bivona; Trustees Jane Man, Chris Peters and Libby Elwood; Alternate Trustee David Phreaner; Library Director Adam Shlager; Selectboard Liaison Stephan Toth; Trustee Eileen Bischoff and Mary Ann Boxwell were not present. David Phreaner was appointed to vote in Eileen Bischoff's place.

The meeting was called to order at 6:32 p.m.

1. Approve Minutes –

- A motion was made by Kari Bivona and seconded by Jane Man to approve the minutes of the April 3, 2025 meeting. A voice vote was taken; all in favor, motion carried.

2. Director's Report – Adam Shlager presented the Director's Report. Items of note included:

- Review of the budget to date. It was noted that many of the items in the budget have been pre-paid and hence the percentage of the budget expended. It was noted that the supply budget has been somewhat depleted due to the library purchasing the new library cards.
- The state report has been completed.
- Review of several current NH Senate and House bills and the impact of these bills on library operations, funding and municipal employee health insurance coverage.
- Circulation statistics were reviewed.

3. Old Business –

- Strategic Plan – Adam Shlager is working on the strategic plan.
- Trust Fund – A new account will be opened to house the trust funds for building maintenance.
- Trustee Retreat – A date will be set for the retreat in July at the June meeting.
- TD Affinity Program – The account should now be operational.

4. New Business –

- NHLTA May 1, 2025 Conference – Mary Ann Boxwell has taken notes that she shared with Kari Bivona who will forward them to the trustees.
- The contract for the elevator was reviewed.
- The Friends are on the Fabulous Finds list for June.
- The front container will be planted as soon as the weather improves.

- It was decided that the trustees will not meet in July but will have a retreat in the place of a meeting. The August meeting will be at the regular time.

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5. Next Meeting and Adjournment –

□ The next monthly meeting of the Trustees will be held Thursday, June 5, at 6:30 p.m. in the Weeks Public Library Conference Room. A motion was made by Kari Bivona

□ and seconded by David Phreaner to adjourn the May 8, 2025 meeting. A voice vote was taken; all in favor, motion carried. □ The meeting was adjourned at 7:36 p.m.

Respectfully submitted,
ChrisPeters